

FOLKLORE

These are the 25 most common tips given by experienced teachers to inexperienced teachers. (In descending order of frequency)

- 1 Start by being firm with the students; you can relax later.
- 2 Get silence before you start speaking to the class.
- 3 Control students' entry to the classroom.
- 4 Get to know, and use students' names.
- 5 Prepare lessons thoroughly, and structure them firmly.
- 6 Arrive at the classroom before the students.
- 7 Prepare furniture and apparatus before students arrive.
- 8 Know how to use the apparatus, and be familiar with experiments before you use them in class.
- 9 Be mobile; walk around the class.
- 10 Start the lesson with a bang; sustain interest and curiosity.
- 11 Give clear instructions.
- 12 Learn voice control.
- 13 Have additional material to allow for differing needs.
- 14 Look at the class when speaking, and learn how to scan.
- 15 Make written work appropriate to age, ability, and the cultural background of students.
- 16 Develop effective questioning techniques.
- 17 Time the lesson carefully to fit the available period.
- 18 Vary your teaching techniques.
- 19 Anticipate discipline problems and act quickly.
- 20 Be firm and consistent in giving punishments.
- 21 Avoid confrontations.
- 22 Clarify and insist upon YOUR standards.
- 23 Show yourself as a helper and facilitator to students.
- 24 Don't patronise students; treat them as responsible beings.
- 25 Use humour in a constructive way.